

Chenango Arts Council
Board of Directors Meeting Minutes

September 18, 2025, 4:30PM

Chenango Arts Council & Zoom

[Present: (Via Zoom & In-Person) A. Chawgo; J. Eaton; E. Genute; G. LaMonica; V. Lee; A. O'Neil; D. Reppert; K. Reppert; J. Skundrich]

Quorum was reached.

I. Call to order at 4:36PM by D. Reppert.

II. Review Minutes – July 2025 Board Meeting Minutes to be reviewed and approved at next BOD Meeting in October to allow more time for BOD Members to review.

III. Treasurer's Report – Presented by A. O'Neil

- Income –
 - Admission Ticket Sales started as a negative #; needed corrected. Bookkeeper looking at
 - Looking at donations
 - Theater caught up on back rent
 - Annual Appeal
 - Rent from Plumbers & Pipefitters came in later. Report on a cash basis, not accrual.
 - Endowment

Revenue for the YTD is: \$62,802; a little front loaded; 17% above budgeted revenue.

- Expenses –Total Expenses is currently at: \$36,274
- Reviewed the Account Balances:
 - General Checking is at \$36,152K
 - Line of Credit: Have not used; \$80K is available.
 - Endowment is at \$426,078.63
 - Still have \$62K due to NBT; showing \$9,399.39 in late fees, being investigated by Joe Skundrich. R. Fuller did not put in amended budget.

2025-2026 Budget - J. Skundrich

- Income – J. Skundrich explained the total revenue for this year is \$191,000 in revenue; drop of \$19K from last year's budget.
 - Lost the church tenant revenue.
 - Community Foundations at \$20K this year.
 - Increase in individual donations.
 - Last year had the Gala. None this year

-Reduction of church and gala income is driving the overall decrease in fiscal year budgeted revenue.
- Expenses –\$14K increase in expenses this year
 - Spending \$2.5K more for performances
 - Increase in fees for professional services
 - Credit cards fees increasing \$1.7K
 - Fundraising expenses decreased
 - Interest paid budgeted at \$1.6K
- Have a shortfall of around \$22,641; does not count what may need paid back on first draw of DEC monies. Are on hold again for that. Around \$30K short if loan needs repaid. Income excess from previous fiscal year. Will be around \$24K short. Only path is to take a second draw on endowment; R. Fuller is setting up that meeting. Expenses are exceeding what CAC is able to generate. Discussed possibility of drawing on line of credit. Need to discuss sooner rather than later to decide on strategy. Will need to look at making up \$15-20K; will discuss in committee.

IV. Committees

a. Committees of the Board

i. Executive

ii. Audit / Finance – Will schedule meeting for October 2026

b. Committees of the Corporation

i. Board Development – No report at this time.

i. Membership –

- Will launch Thundertix after Beatlemania opens.

- A. O'Neil reported that CAC will decide between Give Butter & Zeffy at next Financial Meeting; Zeffy appears to be the best fit. There is a fee for Give Butter, not Zeffy. Have a couple new business memberships through the campaign

- D. Repperts asked what Zeffy will provide CAC; A. O'Neil reports that it will provide option for customers to become a member when

buying tickets, get a discount. Also Zeffy has a free Newsletter. It sustains itself by supporting non profits. Auto renew reminders and autopay.

iii. Performance – Beatlemania; almost 100 tickets sold. Theater company is doing the tech; will have some new lighting in anticipation of the DRI information and equipment. Tyler L. is an equity lighting designer and is contributing to the show.

iv. Gallery – Had a Gallery Opening on Saturday, September 13, 2025 at 1:00PM;
artist
Beth Landon set up the show. Featuring music during the show. Sold many pieces;
CAC
gets 25% commission. Show will go on for another 2 weeks. Trying to get artists back
to
sell cards, posters, postcards & prints. Music very nice also.

v. Facilities – Gas leak had been identified and repaired, A. O’Neil explained situation. Ceramics class and theater company having rehearsal. Authorities called and everything moved outside. Broke down the door to get to where leak was.

c. CAC Ad Hoc Committees

i. Fundraising – Set next Committee Meeting in October or November to debrief past events and move forward, after Dinner & A Show. May have to reschedule.

- **Dinner & A Show** – Started funny, then got dark after intermission. Need to revisit improv about not always being funny. And how it will fit CAC needs. Close to breaking even. E. Genute asked about a “Comedy Night”.

- Maybe a haunted house or murder mystery.

- A lot of interest in another bus trip.

- **Book Sale** at Saturdays in the Park at Chobani in October; Jason Miller went through all the books. Majority valued at around \$200 each. Theater
company
suggested fundraiser with books; will help man the tables. Had been giving
the
books away. Jason to contact library it came from.

iii. Grants for Teachers

Awards Ceremony was held on August 20, 2025 at 5:00PM in the Theater; all recipients were in attendance.

V. Executive Director's Report

a. DRI Update– Received the remaining letter needed; submitted to Katherine, DRI point person 3 days ago. Meeting at 10AM on 09/12/2025. Eric offered to attend and fill A. O'Neil in. It is about the letter. A. O'Neil resending the entire packet with the letter for them to review with Eric again. No funding yet received from the state. A. O'Neil to update Executive Committee afterwards.

b. DRI Bridge Loan/Late Fees – Had discussed late fees already; no updates

c. R. Fuller & A. O'Neil met with F. Doller and team at NBT; no word of contribution to CAC yet.

- Inquired about the percentage of NBT funds toward the budget; A. O'Neil to send an outreach and offer to send an invoice to F. Doller.

d. BID New Executive Director – Dana Wall; Public Art Projects: Wants to move forward

e. Chenango County Supervisors' Meeting

- A. O'Neil met with Supervisors this morning; approved \$10K.

VI. Continuing Business

- Celebration of Life for Mary El Emerson on October 18, 2025 at their home. J. Skundrich and A. O'Neil have cards with the information

VII. New Business

- o None

VIII. Adjourned at 5:38PM

Next Exec Meeting: Thursday, October 9, 2025 at 4:30 via Zoom

Next Full Board Meeting: Thursday, October 16, 2025 at 4:30 at CAC

[Minutes Submitted by S. Green, CAC Secretary]