

CAC EXECUTIVE COMMITTEE MEETING MINUTES

Denise Reppert Presiding

Thursday, October 9, 2025 at 4:30PM

Zoom Meeting

Present: R. Fuller; S. Green; M. McKown; A. O'Neil; D. Reppert

I. Call to order at 4:32 PM by D. Reppert.

II. Review Minutes – September 2025 Executive Committee Minutes are accepted as presented.

III. Treasurer's Report – Presented by R. Fuller

- Income –\$70,886.50 at about 37% of budgeted revenue for this fiscal year
 - Fundraising is at approximately 50% of budget
- Expenses –Total Expenses is currently at: \$58,995.76
 - In-line with what was budgeted.
 - Performances- Lodging for BeatleMania was over budget.
 - A. O'Neil explained that lodging preferences are in the performance contract.
- R. Fuller Reviewed the Account Balances:
 - General Checking is at \$24,051.27
 - Line of Credit: Have not used; \$80K is available
 - Endowment is at \$432,398.86
 - Still have \$62K due to NBT; showing \$9,399.39 in late fees, being investigated by Joe Skundrich.

Amended Budget:

- Income – R. Fuller looked at changes from July & August.
 - Community Foundations increased to \$20K
 - Program & Workshop Fees income; increased to \$9K due to already making \$2K+ in two months. A. O'Neil recommended putting it back to \$7.5K since Kids Summer Art Camp was in the summer
 - Annual Appeal – Increased to \$5K due to what has already come in being over prior budgeted amount
- Expenses –
 - 6110 Credit Card Fees – Increased due to actual credit card fee expense last year. Will have a lot more fees coming in as people buy tickets; increased to \$3.5K
 - Insurance – Was budgeted to \$3.5K; increased \$4K as insurance prices go up
 - Interest Paid – Increased to \$1.6 based on first two months of fiscal year.
 - Gallery Sales – Increased to \$1K for the rest of the fiscal year
 - Gallery Supplies – Increased to \$2K; A. O'Neil thinks that is reasonable

- Workshop Supplies – Budgeted \$4K; decided to keep it at that since summer art camp concluded.
- With these changes, deficit of \$22K for the year. If CAC had to start making monthly payments for 8 months of the year, \$7648, without the late fee; so total deficit would be \$30,289.
 - Had surplus in last fiscal year; may have to do additional endowment of another 5% of budget, \$23-24K
 - Discussed that CAC could receive \$40K grant again. If received and had qualifying expenses in first 6 months of 2026, would wipe out that additional endowment. Did not project that as it has not been received. Will be a Gala year.

IV. Committees

a. Committees of the Board

- i. Executive- No updates
- ii. Audit / Finance – A Finance Committee Meeting is being scheduled, likely after October 2025.

b. Committees of the Corporation

- i. Board Development – No report at this time.
- i. Membership – A. O’Neil explained research into Thundertix, Zeffy, and Givebutter.
 - Moving forward with Thundertix with Square for membership; A. O’Neil is uploading old names and gathering email addresses. Launching Square now that Beatlemania is over.
 - There is a fee for Give Butter, not Zeffy. Zeffy does not charge fees; has automatic renewal.
- iii. Performance – Beatlemania; 188 tickets sold. Gross revenue of \$2,826; net at \$1,873
- iv. Gallery – Gallery Opening on Saturday, October 11, 2025 at 1:00PM; the history of Bache and student art for Halloween.
 - Beth’s show sold several pieces; CAC will receive 25% of that revenue
 - Member Show will open on November 8, 2025.
- v. Facilities – No report.

c. CAC Ad Hoc Committees

- i. Fundraising –Next Committee Meeting will be on October 14, 2025 to debrief past events and move forward.

- **Book Sale** at Saturdays in the Park at Chobani in October; made over \$65 so far.
- NTCI will sit at table in the park on 10/18/2025, and CAC will be at the table selling books on 10/25/2025.

ii. Special Events – No report.

iii. Grants for Teachers- No report.

V. Executive Director's Report

a. DRI Update– Received the remaining letter needed; submitted to Katherine, DRI point person. A narrative about all of the attachments and one for the project itself was requested. State is requesting specific language.

- Erik Scrivener to help A. O'Neil with reviewing to make sure there is nothing else needed.

b. DRI Bridge Loan/Late Fees – Had discussed late fees already; no updates. J. Skundrich is investigating. Brendan at NBT has been out of the office.

c. Receiving \$19K contribution from NBT this year.

- Florence Doller Inquired about the percentage of NBT funds toward the budget; NBT will be cutting back contributions to CAC, but no less than \$15K/year.

d. BID New Executive Director – Dana Wall- Public Art Projects; wants to move forward. A. O'Neil wants to keep CAC involved; grant funding available for public art. BID will promote.

e. Chenango County Supervisors' Meeting

- A. O'Neil met with Supervisors this morning; approved \$10K.

- A. O'Neil also met with Town Supervisors' Finance Committee

VI. Continuing Business- NBT Bridge Loan follow-up and investigating the late fees; see discussion above in E.D. Report.

VII. New Business- Celebration of Life for Mary El Emerson on October 18, 2025 at their home. J. Skundrich and A. O'Neil have cards with the information

VIII. Adjourned at 5:30PM

Next Exec Meeting: Thursday, November 13, 2025 at 4:30 via Zoom

Next Full Board Meeting: Thursday, November 20, 2025 at 4:30 at CAC

[Minutes Submitted by S. Green, CAC Secretary]