

Chenango Arts Council
Board of Directors Meeting Minutes
June 19, 2025, 4:30PM
Chenango Arts Council & Zoom

[Present: (Via Zoom & In-Person) J. Baldwin; J. Eaton; R. Fuller; S. Green; A. O'Neil (Staff); D. Reppert; K. Reppert; J. Skundrich]

Quorum was reached.

I. Call to Order: at 4:41pm

II. Approve Minutes:

- Motion to Accept Minutes as Corrected by J. Baldwin & Second motion by R. Fuller

III. Treasurer's Report: Presented by R. Fuller

Financials Presented First

- Revenue: Total Revenue is at \$227K; will be close to budget.
 - Promised \$3K for Annual Appeal
 - A. O'Neil reported that CAC will have another \$1300 to deposit
- Expenses: At \$216.6K

Positive Income at the end of May 2025; should be close to breaking even at the end of the year. R. Fuller to send revised number to A. O'Neil to share.

- 2025-2026 Budget for Approval – Presented With caveat that it will likely be amended in July; will have some changes as we wrap up in the end of June.
 - Revenue projected for the 2025-2026 year
 - State Grants: at \$20K to reflect half year, will receive in January 2026
 - Community Foundations: Listed as \$18K.
 - Admissions – Discussed %
 - Corporate Donations: \$25K
 - Individual Donations- at \$40K
 - Program & Workshop Fees: \$7.5K
 - Membership Dues: \$3K
 - Rental Income: \$10K, no church income for next year
 - Fundraising: No Gala; Annual Appeal reduced to budget at \$2.5K
 - Other Fundraising - \$5.5K increased to \$7K

- Advertising Income at 6K
- Investment Income: \$20,079
- Credit Card Surcharge – at \$500

- Proposed Expenses for the 2025-2026 Fiscal Year - \$209,340 Total expenses;
(Net after paying NBT would negative \$31,957; tentatively proposed draw from endowment of \$32,000 to balance the budget.)

- Fundraising Expenses: Increase to \$3.5K
- Credit Card Fees: Leave at \$3K
- Insurance at \$3.5K
- Interest \$0.00; no LOC of NBT Term
- Advertising – Increased to \$8K
- Accounting Fees – Just one year; \$8K
- Payroll Service at \$3K
- Instructor fees: \$2K
- Legal Fees: \$275
- Licensing Fees: \$600 (ie. The Beatles music rights, etc.)
- Gallery Supplies – \$900
- Office Supplies at \$3.2K
- Lowered Postage to \$700
- Utilities - \$17K
- Telephone, Internet, WiFi – Same as last year’s budget at \$2750
- Technical at \$5K
- Rent \$13.5K
- Hospitalities - \$2800
- Fees for Performers \$32.5K
- Salaries increased to \$76K
- FICA/Medicare is \$5700
- Worker’s Compensation is \$1600

- **Motion to adopt proposed budget for 2025-2026 Fiscal Year: Motion by J. Skundrich; second by J. Baldwin.**

All are in favor, motion passed. Budget for 2025-2026 Fiscal year has been adopted as presented.

IV. Committees

a. Committees of the Board

- i. Executive
- ii. Audit / Finance – No updates;

b. Committees of the Corporation

- i. Board Development: Board ballots that have been received back, the whole ballot has been approved by those received back by the membership.

Proposed Slate of Officers:

- D. Reppert as President
 - M. McKown for Vice President
 - R. Fuller for Treasurer
 - S. Green for Secretary
- No nominations from the floor.

**Motion to accept the Executive Committee Officers in its entirety made by S. Green.
Seconded by J. Baldwin.**

**R. Fuller made motion to approve the entire ballot and J. Baldwin
seconded.**

- ii. Membership: Thundertix has membership option; can send reminders and option to automatically renew memberships.
- iii. Performance: No updates
- iv. Gallery:
 - a. Current Show in Gallery
 - b. Steve Palmatier has Andy Warhol tribute artwork and artwork from other artist that he is donating to CAC;
- v. Facilities- Nothing to report at this time.

c. CAC Ad Hoc Committees

- i. Fundraising –
 - No Fundraising Committee Meeting is scheduled at this time; MB Miller & A. O’Neil arranged.
 - Gil Polk Show at Colonia – Catered by Ninas; September 13, 2025
 - Bus Trip to the Met is sold out! Will have another
 - Book Sale in CAC during Colorscape – Donated by S. Palmatier
- ii. Above

iii. Grants for Teachers: Will arrange to meet, finalize financials and make selections by the end of June 2025

V. Executive Director's Report:

- a. No change in status; will have to look at the Bridge loan again when CAC gets the notice to proceed
- b. Arts in the Community Grant - \$1.1K Gregson Theater group to do performances at Oxford Farmers' Market
- c. Mary El Contributions – Dave Emerson told A. O'Neil to do with contributions what seems best; scholarship or a hanging system discussed. Likely to do a hanging system. Contributions in restricted, as well.

Board Members took a moment of silence for Mary El Emerson

VI. Continuing Business - None

VII. New Business – None

VIII. Adjourn at 5:19 PM: Motion to adjourn by J. Baldwin & second by J. Eaton

Next Executive Committee Meeting on July 10, 2025 at 4:30PM via Zoom

Next Board Meeting on June 17, 2025, 2024 at 4:30PM

[CAC Board Meeting Minutes Submitted by S. Green]