

## CAC BOARD MEETING MINUTES

Denise Reppert Presiding

Thursday, June 18, 2026 at 4:30PM

Meeting Held at CAC

Present: A. Chawgo; R. Fuller; V. Lee; M. McKown; A. O'Neil; D. Reppert; K. Reppert; J. Skundrich; Guest, Joanne Stafford

I. Call to order at 4:40 PM by President D. Reppert.

II. Review Minutes – Motion to approve minutes by M. McKown; second by A. Chawgo. All in favor, minutes are accepted as presented.

III. Treasurer's Report – Presented by Treasurer R. Fuller

- Income –\$187,139.69; at about 99.60% of budgeted revenue.
- Expenses –Total Expenses is currently at \$216,721.62; slightly over budget for the year at 103.53%
- Account Balances:
  - General Checking is at \$24,687.51
  - Temporarily Restricted is at \$3,137.71
  - Line of Credit: \$40K is available
  - Endowment is at \$456,822.27
  - Current Balance on NBT Bridge Loan – Paid off the remaining \$60,068.10

IV. Committees

a. Committees of the Board

i. Executive – No report

ii. Audit / Finance

- **The Finance Committee made a motion that the current deficit for the 2025-2026 year is an emergency and therefore moves to withdraw \$40,000 excess distribution from the endowment by June 30, 2026, as provided in the endowment policy. A motion for the above was made by R. Fuller and seconded by M. McKown. Board voted unanimously to approve. Motion approved.**
- Treasurer R. Fuller reviewed the 2026-2027 Budget that was approved by the Finance Committee. **A motion to adopt the 2026-2027 Budget was made by V. Lee and seconded by J. Skundrich. Board voted unanimously to approve. The 2026-2027 Budget was approved.**

b. Committees of the Corporation

i. Board Development

- The following Board members have been approved for 3-year terms on the Board of Directors by a vote of the CAC membership. The terms begin July 2026:
  - James Baldwin
  - Gregory LaMonica
  - Crista Curry
  - Jessica Santos
  - Joanne Stafford
- The Board Development Committee presented the following slate of officers for 2026-2027:
  - President – Denise Reppert
  - Vice-President – Joseph Skundrich
  - Treasurer – Roy Fuller
  - Secretary – Sarah Green

Motion made by A. Chawgo and seconded by V. Lee to elect the slate in full as presented by the Board Development Committee. All in favor. Motion carried.

- Any board member who misses 3 meetings in a row will be contacted to assess their level of interest in continuing or ability to continue as a board member.

ii. Membership – Discussion was held to delay the membership campaign to correspond with the launch of the new website.

iii. Performance – No report.

iv. Gallery – Charity Gipp Saturday June 27 @ 2:00-4:00 (new time); encouraged BOD members' attendance. Event is free.

v. Facilities – DRI Update.

1. Need to meet with NBT to discuss scheduling and timing of completing the work regarding the new bridge loan.

c. CAC Ad Hoc Committees

i. Fundraising –

1. Giveback Night - Moi's on June 24, 2026
2. Giveback Night at Park Place on May 11, 2026 went well; Earned \$350.
3. Bus Trip Update: Planning a return trip to the Metropolitan Museum of Art, perhaps in September.

ii. Special Events –Gala Committee

1. Demo of Google Doc.
2. Last Gala Committee meeting was held at the CCC. Next meeting date TBD. Live music update provided. Board members have been asked to help with Silent Auction items.

iii. Grants for Teachers- Applications being accepted; deadline is on Friday, June 26, 2026.

V. Executive Director's Report

a. A. O'Neil provided an update of contributions made to CAC from local Community Foundations.

b. New Website – A. O'Neill thanked A. Chawgo for her work on the website and remarked that it is easier to edit and navigate and is more appealing.

c. "Norwich Arts Center" – We do not believe it is feasible for us to pursue renting out spaces at this point in time.

VI. Continuing Business- None at this time.

VII. New Business- None at this time.

VIII. Adjourned at 5:59PM; motion to adjourn M. McKown; second by R. Fuller. All in favor. Meeting adjourned.

Next Exec Meeting: Thursday July 9, 2026 at 4:30 via Zoom

Next Full Board Meeting: Thursday July 16, 2026 at the Arts Council

NO FULL BOARD MEETING IN AUGUST

[Minutes Submitted by S. Green, CAC Secretary]