

CAC BOARD MEETING MINUTES

Denise Reppert Presiding

Thursday, February 19, 2026 at 4:30PM - **REVISED**

Zoom Meeting

Present: A. Chawgo; J. Eaton; R. Fuller; S. Green; V. Lee; W. McCracken; M. McKown; A. O'Neil; J. Skundrich

I. Call to order at 4:36 PM by R. Fuller.

II. Review Minutes – Motion to approve November 2025 Board Meeting Minutes by W. McCracken; second by V. Lee Minutes are accepted as presented.

III. Treasurer's Report – Presented by R. Fuller.

- Income –\$140,817.50 as of January 31, 2026; at about 75% of budgeted revenue; revenue has been front loaded.
 - Did receive the State Grant for \$10K
 - Received \$5K of County funding.
 - Received Rental.
 - Expenses –Total Expenses is currently at: \$131,299; at 62.72% of budgeted expenses.
 - Account Balances:
 - DEC Regrant Checking – CLOSED
 - General Checking is at \$12,551 (\$6,345 Farrow not included)
 - Temporarily Restricted is at \$5,137.35
 - Line of Credit: Have not used; \$80K is available
 - Endowment is at \$450,933.05
 - Current Balance on NBT Bridge Loan is \$60,567 down from \$62,339.95 because CAC started paying in November; \$9,399 late fees waived.
- Motion to accept Treasurer's report, A. Chawgo; second by M. McKown

IV. Committees

a. Committees of the Board

i. Executive- No updates

ii. Audit / Finance – Meeting scheduled for February 25, 2026 at CAC in-person at 4:30PM; Finance Committee to meet to discuss short term and long-term plan for the remainder of the year

b. Committees of the Corporation

- i. Board Development – M. McKown shared committee is looking for a date/time to meet. W. McCracken shared she is available to assist through virtual meetings & emailing.
- i. Membership – A. O’Neil reported that that CAC is finalizing Membership Benefits as CAC is working on rolling out the new system.
- iii. Performance – A. O’Neil shared the committee, including G. LaMonica and V. Lee, will be meeting, possibly on March 16, 2026 or on March 18, 2026 at 4:30PM.
- iv. Gallery – CASA Student Art Show opens on Saturday, February 28, 2026.
- v. Facilities –
 - 1. Increased NTCI Theater Rental to \$3K/show. Will likely look at increasing annually.
 - 2. Facilities brochure on hold for renovation.

c. CAC Ad Hoc Committees

- i. Fundraising – Met last on October 14, 2025 to review and plan next events.
 - 1. Two Bus Trip(s) – Discussed plans for future bus trips in 2026. 1) Looking at free day in September 2026; and 2) Wicked Matinee in June 11, 2026.
 - a. Survey Results – Facilitated through SurveyMonkey on Facebook
 - i. Asked what kind of bus trip to NYC folks would be most interested in? Received 92 Responses.
 - 1. Broadway Matinee: 50%
 - 2. Free Day: 28.26%
 - 3. Museum Trip: 21.74%
 - a. Interest in visiting the Museum of Natural History.
 - ii. Survey also asked what Broadway play folks might like to see; 80 responses received.
 - 1. Wicked: 25% (There were >5 additional choices.)
 - 2. International Festival

ii. Special Events –Gala

Gala Committee Meeting will be held on February 24, 2026 at for the majority for the initial planning meeting for this year’s Gala.

iii. Grants for Teachers- The 2026 Program rolls out on May 4, 2026; there will be posts on Facebook to provide a heads-up about this year’s program.

V. Executive Director’s Report

a. DRI Update–

i. Received Notice to Proceed – A. O’Neil offered to have others take a look at it. J. Skundrich volunteered to assist and Terry Colf of the NTCI has looked over.

ii. Reimbursement Request is Underway – A. O’Neil working with Taylor Disco at NYS to complete forms and confirming they are the correct ones. Inspection required for the sound system, and A. O’Neil is not sure yet what that will entail.

- Will need to look for project extension since original date was for mid-March of 2026. A. O’Neil working with Eric S. on this. Then CAC may need to apply for another bridge loan.

b. CAC is expecting to receive \$10K from NYS in February 2026. Should receive within the next few weeks.

VI. Continuing Business- None at this time.

VII. New Business- None at this time.

VIII. Adjourned at 4:56PM; motion to adjourn A. Chawgo. Second by R. Fuller.

Next Exec Meeting: Thursday, March 12, 2026 at 4:30PM via Zoom

Next Full Board Meeting: Thursday, March 19, 2026 at 4:30PM at CAC

[Minutes Submitted by S. Green, CAC Secretary]